



Office for  
Transition  
Ministry

# Ministry Portfolio

*Full Portfolio (last updated Dec 11, 2018)*

## St. Mark's Episcopal Church, Mendham NJ, Newark

9 East Main Street, Mendham, NJ 07945, United States

Contact:

Rector / Vicar / Priest-in-Charge (Part-time) | Receiving Names until 01/20/19.

[kcerreta@gmail.com](mailto:kcerreta@gmail.com)

Weekly Average Sunday Attendance (ASA) <b>44</b>	Number of Weekend Worship Services <b>1</b>	Number of Weekday Worship Services <b>1</b>	Number of Other per Month Worship Services
Current Annual Compensation <b>\$56807</b>	Cash Stipend	Housing / Rectory Detail <b>\$14000</b>	Utilities <b>\$8915</b>
SECA reimbursement <b>\$4387</b>	Compensation Available for New Position <b>\$62972</b>	Housing Available for <b>4</b>	Pension Plan <b>We're in compliance with CPF requirements.</b>
Healthcare Options <b>Negotiable</b>	Dental <b>Yes</b>	Housing Equity Allowance in budget <b>Yes</b>	Annual Equity Amount <b>\$2840</b>
Vacation Weeks <b>4</b>	Vacation Weeks Details	Continuing Education Weeks <b>Other</b>	Continuing Education Weeks Details
Continuing Education Funding in budget <b>up to/including \$500/year</b>	Sabbatical Provision <b>Yes</b>	Travel/Auto Account <b>Yes</b>	Other Professional Account <b>Yes</b>

*This is a one half (1/2) time position.for a rector or priest-in-charge. Rectory provided*

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Describe a moment in your worshipping community's recent ministry which you recognize as one of success and fulfillment.

Several years ago we began monthly suppers on the first Friday of the month. Parishioners provide a shared pot-luck style supper. Brief informal programs have ranged from a Godly Play lesson, conversation questions for each table, watching a short video with a discussion following, Dwelling in the Word. These evenings are very positively received, and give us the opportunity to gather and learn intergenerationally. Usually 20-25 people attend. In the future, we plan to invite other organizations from the Mendham community to join us. For several years, we have enjoyed a partnership with Grace Lutheran Church in Mendham, sharing services during Holy Week and on low Sundays. During the summers, we host three "Evensong and Ice Cream" with members of Grace Lutheran joining us. We have had children from St. Mark's play in Grace's bell choir, and other music ministry collaborations. Last summer we experimented with having alternate services at each church, and in the fall received feedback from some members of St. Mark's voiced discomfort with having St. Mark's doors closed. We see this collaboration as important and hope to continue exploring how it can positively impact our church.

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How are you preparing yourselves for the Church of the future?

Earlier this year we began participating into the diocesan Joining God in Shaping Our Future initiative, which is a first step in our realization that church going forward is very different than the church of the past. The work of this group is being done by a team that is comprised of Vestry members and congregants. In the recent past, much of the forward-thinking work has been done by the Vestry, but we are now trying to convey an atmosphere that it is going to take everyone's involvement to keep St. Mark's at its best. In addition, we have been enjoying a collaborative partnership with Grace Lutheran Church, and though many of our parishioners support this, some have voiced that they don't see how it benefits us. Though I think, with the work of our most recent Rector, our congregation is more open to partnership and collaboration than a few years ago, there is still not a complete consensus here. Some of our parishioners find spirituality in St. Mark's own traditions and practices.

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Please provide words describing the gifts and skills essential to the future leaders of your worshipping community.

outgoing communicator traditional experimental consensus builder

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Describe your liturgical style and practice for all types of worship services provided by your community.

In the Anglican tradition, we seek to preserve the best of Catholic and Reformed worship as found in The Book of Common Prayer. The history of the parish has included an emphasis on Anglo-Catholic, "high-church," practice. More recently, our worship has moved toward "broad church," a way of worship that accommodates those high-church elements while tending toward a balance of Word and Sacrament, the simplicity of prayer, congregational hymns, and an emphasis on preaching. Members of the congregation serve in leading our worship each Sunday. Parishioners of all ages take part as acolytes, Eucharistic ministers, lectors, greeters, and ushers. We have a small choir and will be seeking a new organist. Singing hymns is an important part of our worship, and we installed a superior used organ about five years ago. We offer Holy Eucharist each Sunday at 10am, and Morning Prayer on Thursdays. Following the calendar of the church year, we keep not only the holy days at Advent/Christmas and Holy Week/Eastertide, but also such occasions as St. Mark's Day, All Saints' Day and the annual Blessing of the Animals. The Stations of the Cross are in the Church, and a labyrinth is nearby.

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How do you practice incorporating others in ministry?

St. Mark's engages in a very active welcoming process. Each Sunday, those serving arrive early and welcome parishioners. Our coffee hour after church is well known for its delicious refreshments and its friendly conversations. St. Mark's publicizes ministry openings and encourages both children and adults to take a role in the weekly services. St. Mark's also holds social events and monthly Good Company supper gatherings where fellowship and getting to know each other helps in identifying people's interests and talents for getting more involved.

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As a worshipping community, how do you care for your spiritual, emotional and physical well-being?

St. Mark's is a community of devoted and caring people who worship together, help each other in time of need and enjoy getting together for fun and fellowship. Our traditional liturgy and music offer many opportunities for fulfilling personal contributions including acolytes, choir member, lectors, intercessors, altar guild, Eucharistic ministers and ushers. Our spiritual formation programs include our church school and Sunday morning adult class. While we value worship as a focal point of our lives together, fellowship is very important at St. Mark's. Our coffee hour after the service each Sunday is an opportunity to catch up with friends and to welcome and integrate new members into our parish life. We host social gatherings throughout the year to allow our parishioners to bond and enjoy each other's company. As a church family, we exercise Christian hospitality to families of recently deceased, parents of newborns and ill members of our community. We are currently establishing a "Sunshine Committee" to make sure all needs are known. We also offer child care during the Holy Eucharist.

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How do you engage in pastoral care for those beyond your worshipping community?

Several of our parishioners participate in serving monthly at the Community Soup Kitchen in Morristown. We currently collect for the Interfaith Food Pantry, and have occasional collections for Episcopal Relief and Development. As part of our collaborative work with Community St. John Baptist, we make a contribution each year to the House of the Good Shepherd.

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Describe your worshipping community's involvement in either the wider Church or geographical region.

Currently we are participating in the diocesan Joining God in Shaping Our Future initiative, with a Team working on interviewing our parishioners internally, and subsequently will meet with/listen to community leaders. Many members of St. Mark's are Associates of the Community of St. John Baptist, participating in ministries and programs of the convent. Sr. Barbara Jean Packer from CSJB is leading our Sunday services until a Priest-in-Charge is in place. Several sisters regularly join us for our Good Company suppers and summer Evensongs. As outlined in Question #1 above, we have a collaborative relationship with Grace Lutheran Church.

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Tell about a ministry that your worshipping community has initiated in the past five years. Who can be contacted about this?

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What is your practice of stewardship and how does it shape the life of your worshipping community?

Over the past few years we have experimented with different elements within our stewardship campaign, from gathering people in small groups, intentionally inviting those who pledge to “step up” into an increased giving category, making thank you calls to those who pledge. This is the second year that we have had an intentional mid-year appeal, inviting those who can to contribute on top of their annual pledge or to include newcomers to the church to give. In April, two of our congregants attended the diocesan Stewardship workshop, and we continue to explore ways we can encourage gratitude through giving.

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What is your worshipping community's experience of conflict? And how have you addressed it?

Even in a small church, we recognize that not everyone is going to agree on the same things. Our Vestry currently wants to be as transparent as possible with the administration and running of the church. All are invited to attend Vestry meetings, though few outside the Vestry come. In the past year, we have held Town Hall-style “Family Meetings” to listen to and discuss in the open what people are thinking - most recently the topics of our meetings have been on the resignation of our Rector and on our relationship with Grace Lutheran Church. A little less than a decade ago, the church was divided over the then Rector, who had significant health issues, an arrest which was publicized in local media, and was at odds with the parish lay leadership. After much deliberation and conversations with the Bishop's office, the Rector was relieved of his duties in June 2011 and went on disability. This, to the one writing this, is the most extreme example of conflict in any church situation, and was very difficult for everyone in the church at the time.

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What is your experience leading/addressing change in the church? When has it gone well? When has it gone poorly? And what did you learn?



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### Prior Incumbents

Name	Position Title	Date Begun	Date Ended
Shawn Carty	Rector / Vicar / Priest-in-Charge (Part-time)	2014-04	2018-05

Name	Position Title	Date Begun	Date Ended
Charles Rice	Interim	2011-10	2014-01

Name	Position Title	Date Begun	Date Ended
Scott Hoogerhyde	Rector / Vicar / Priest-in-Charge (Part-time)	1996-06	2011-01

### Seeking Rector or Priest-in-charge

Church School	Number of Teachers/Leaders for Children School	Number of Students for Children School
Sunday Only	2	5

Number of Teachers/Leaders for Teen/Young Adults School	Number of Students for Teen/Young Adults School	Number of Teachers/Leaders for Adults School	Number of Students for Adults School

Day School	Number of Students for Day School	Number of Teachers for Day School	Number of Total Staff for Day School



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Worshipping Community Web site: [www.stmarksmendham.org](http://www.stmarksmendham.org)

Media Links:

Online References:

> <https://www.facebook.com/saintmarksmendham/>

Languages Significantly Represented:

**English**

Provide Worship or Classes in:

**English**

*Seeking rector or priest-in-charge*

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### References

Bishop:

973.430.9976 [chughes@dioceseofnewark.org](mailto:chughes@dioceseofnewark.org)

**The Rt. Rev. Carlye Hughes**

Diocesan Transition Minister

[gjacobs@dioceseofnewark.org](mailto:gjacobs@dioceseofnewark.org) 973-430-9915

**The Rev. Canon Gregory  
Jacobs**

Current Warden/Board Chair

**Karen Cerreta & Doug  
Prybylowski**

Previous Warden/Board Chair

**Douglas Hager**

Search Chair

[kcerreta@gmail.com](mailto:kcerreta@gmail.com)

**Karen Cerreta**

Parish/Institution

Local Community Leader