

Template for Leasing Comparison (“Comps”) Documentation

Re: Address

Address

(Specific portion of property or portion of property proposed for rental: Rectory, Church, Church Hall, Sunday School wing, basement, offices, e.g.)

In accordance with your request and for the purpose of estimating the market rental value of the above referenced property, I have made a careful examination of the premises and made studies and analyses of all other matters pertaining to the estimation of the market value of said property.

The property is described as (indicate with a check):

- ## bedroom, ## bath duplex/single family home;
- ## office(s);
- Parish Hall;
- Basement;
- A portion of the Church building consisting of ## rooms, {kitchen, bathroom, conference room – please list }
- Other (describe)_____

Said rental is located on property owned by the parish. It is most recently used as {Describe: a parsonage/private home, day care center, office space, school, e.g.}. The property is in fair/good condition.

{The portion of the property to be rented is approximately _____ of square footage.}

It is my opinion that the market rental value of the property is between \$\$\$ and \$\$\$ per month. The current rental market for a similar dwelling/property/portion of property in this community is between \$\$\$ and \$\$\$ per square foot.

Realtor signature