**DIOCESE OF NEWARK**

**Application for Clergy Sabbatical Support**

Name of Clergy \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you been in active, ordained ministry?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of present ministry\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For how long? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever had a sabbatical? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please answer every question:**

Why are you contemplating a sabbatical at this time?

What is your preliminary idea of focus for your sabbatical?

Outline your funding needs, including best estimates of all costs (travel, tuition, room and board, books, fees, etc., as well as costs to be incurred by your congregation e.g. cost for clergy supply).

Outline present funding resources and funding resources that you are seeking from non-diocesan sources.

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How much is your congregation contributing towards the cost of this program?

How much assistance are you seeking from the Diocese of Newark?

As of February 18, 2020

**Sabbatical Support** is available for active clergy of the diocese, who plan a sabbatical leave with their congregations. Please consult the Sabbatical Leave policy on the website for more information. ([https://dioceseofnewark.org/sites/default/files/resources/ClergySabbaticalPolicy\_4.pdf](about:blank))

Sabbaticals take a significant amount of planning between the cleric and the congregational leadership, but it is a vital tool for clergy to renew and refresh themselves and their ministry

Bishop Hughes intends to provide support, when possible, matching the amount that the congregation is providing for the cleric, up to 1/3 of the cost of the sabbatical, with a maximum of $1500. This cost is based on the reported cost estimate on the Application for Sabbatical Support in the Sabbatical Leave policy noted above.