

Part-Time Youth and Family Minister
Grace Episcopal Church
128 West Passaic Avenue
Rutherford, NJ 07070

Grace Church Mission

We believe in a loving, liberating and life-giving God: Father, Son and Holy Spirit. Our vision is to love God, love one another and serve together.

Job Description

The Part-Time Youth and Family Minister at Grace Church Rutherford is responsible for leading and developing programs that support the spiritual growth and formation of children, youth and their families. We are seeking a creative and energetic person who can implement a variety of activities and events that encourage engagement, discipleship, and community building within the church and the wider community.

This part-time position requires approximately 3-5 hours per week, primarily on Sundays and occasional evenings. Grace Church's average Sunday attendance is 50.

Key Responsibilities

1. Program Development and Leadership:

- Plan and facilitate Sunday School class for children that bring the bible to life!
- Develop and lead youth ministry programs that include worship, education, fellowship, and community service opportunities and outreach.
- Develop intergenerational opportunities within the parish community.
- Create and implement programs and activities that engage families in the spiritual life of the church.

2. Collaboration and Coordination:

- Collaborate with other church staff, volunteers, and the congregation to support the overall mission and vision of the church.
- Help to recruit volunteers to assist with youth and family programs.
- Coordinate with church leadership to integrate youth and family activities with the broader church calendar and initiatives.

3. Administration:

- Participate in weekly meetings with Priest-in-Charge; attend online staff meetings, as needed
- Ensure compliance with church policies and procedures, including child safety protocols.
- Maintain accurate records of program attendance, participation, and feedback.

4. Community Engagement:

- Build relationships with local schools, community organizations, and other churches to foster partnerships and outreach opportunities.
- Represent the church at community events and activities related to youth and family ministry.

Qualifications

Education and Experience

- Bachelor's degree in theology, religious studies, education, or a related field preferred.
- Previous experience in youth ministry, Christian education, or a similar role is preferred.
- Familiarity with Episcopal traditions and liturgy is highly desirable.

Skills and Abilities

- Strong leadership and organizational skills.
- Excellent interpersonal and communication skills.
- Ability to connect with and relate to youth and their families.
- Creative and innovative approach to program development.
- Proficient in using technology and social media for ministry purposes.

Personal Attributes

- A committed and active Christian faith
- Passion for working with youth and families
- High level of integrity and reliability
- Accessible and approachable
- Community builder
- Committed to fostering love, kindness and authenticity in each person

Application Process

Interested candidates should submit a resume, cover letter, and three references to Gracechurchrutherford1869@gmail.com by August 15, 2024.

Grace Church Rutherford is an equal opportunity employer and welcomes applications from all qualified individuals.