



St. Elizabeth's

EPISCOPAL CHURCH OF RIDGEWOOD

Position: Associate (Lay) for Children, Youth, and Family Ministries

Location: Ridgewood, N.J. in the Episcopal Diocese of Newark

Status: Full-time

INTRODUCTION

St. Elizabeth's Episcopal Church of Ridgewood is seeking a full-time, creative and strategic individual to lead and reenergize our formation opportunities for children, youth, and families. We seek someone who is grounded in the Christian faith, loves children and youth, works well with others, is a self-starter, and is able to think outside the box in a post-pandemic world.

DUTIES AND RESPONSIBILITIES

Children's Ministry:

The Associate is responsible for the design, oversight, and implementation of a Church School program for our Pre-K through 7th grade children. At present, this will consist of approximately 60 children in 5 classes. Additionally, the Associate will work with the Associate Choirmaster and volunteers to lead our weekly chapel service. The Associate will also have oversight of the Sunday nursery workers.

Youth Ministry:

The Associate, with the clergy, is responsible for the design, oversight, and implementation of the 8th Grade Youth Confirmation Class. Additionally, the Associate will work with volunteers who lead our Young People's Fellowship (grades 6 and 7) and Teen Outreach program (grades 9 through 12).

Family Ministry:

The Associate, with the clergy and program staff, is responsible for the design, oversight, and implementation of ministry programs and events that gather children, youth, parents, and families together for fellowship, formation, and engagement opportunities throughout the program year, to include the Christmas Pageant and Flower Sunday. The Associate will regularly assist and preach at the monthly 10:00 a.m. Family Service during the program year.

Teacher Recruitment and Training:

The Associate is responsible for recruiting, training, and supporting all Sunday School teachers and Chapel leaders for the program year.

Evangelism and Growth:

The Associate will work with the Rector and staff to invite and welcome new families into our dynamic Church School program and larger parish family.

POST-PANDEMIC FORMATION

The COVID-19 pandemic has dramatically changed how we do ministry. While we hope to rebuild many of our pre-pandemic ministries for children, youth, and families, we also seek to be creative about the ways we engage and form our young people in a post-pandemic world.

OVERSIGHT

The Associate for Children, Youth, and Family Ministries will report directly to the Rector.

QUALIFICATIONS AND EXPERIENCE

- A deep and articulate faith in Jesus Christ
- A strong passion for the Christian faith and familiarity with the Episcopal/Anglican tradition
- A commitment to and passion for children, youth, and families
- Experience leading a Christian education program and/or experience working with children in an educational setting
- Experience managing multiple projects simultaneously
- A self-starter who is able to take initiative and think imaginatively
- Experience recruiting, working with, and supporting volunteers
- Good communications skills
- Bachelor's degree or higher

COMPENSATION AND BENEFITS

The Associate for Children, Youth, and Family Ministries is a full-time, salaried lay position with benefits. Salary will be commensurate with experience.

ABOUT US

St. Elizabeth's Episcopal Church of Ridgewood is a dynamic and active parish in suburban, northern New Jersey. We are located in a residential neighborhood in one of the most unique communities in the state. We are across the street from one of the five elementary schools in the village, and have many children, youth, and families literally walking by our church every day—we are eager to find new ways to invite them into our vibrant, warm, and inclusive community of faith.

St. Elizabeth's is a "transitional size" parish (approximately 175 parishioners attending two Sunday services pre-COVID-19) with a staff team of seven other full and part-time employees.

Above all else, we are committed to forming disciples of Jesus Christ.

CONCLUSION

Interested applicants can send resumes with at least three references to the Rector, the Rev. Andy Olivo, at aolivo@stesridgewood.org. Applications will be considered upon arrival.

To learn more about St. Elizabeth's, please visit:

Website: stesridgewood.org

Facebook: facebook.com/stesridgewood

Instagram: instagram.com/stelizabethsridgewood

YouTube: youtube.com/c/StElizabethEpiscopalChurch

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